

Announcement for Admission to Master of Arts Program

School of Liberal Studies

Pandit Deendayal Petroleum University

Intake: - 30 Students each

Courses Offered:-

(1) Political Science (International Relations)

A Two-year Master's Degree Programme in Political Science (International Relations) - The Programme combines studies in International Affairs, Country /Area Specific Politics, Political Theory, Comparative Politics and Economic Development which enable the graduates to receive all-around exposure in various fields of study.

(2) Public Administration (With specialization in Governance and Public Policy)

A Two – year Master’s Degree Programme in Public Administration (With specialization in Governance and Public Policy) - For students aspiring to chart out careers in globally competitive economy, with major emphasis on career planning in the various research institutes, Not for Profit Sector and Indian Civil Services. Some of those who desire to pursue higher studies, may join research programmes in disciplines such as Development Studies, Public Policy, Public Administration, Political science, Development Politics, etc.

(3) English Literature

A Two – year Master’s Degree Programme in English Literature, designed as per the model course curriculum of UGC prepared to challenge the creativity and imagination of students. The Programme opens up an entire panorama of Visual Arts, Theatre Arts, Science, Psycho-Analysis, Philosophy and Films with reference to English literature. PDPU infrastructure supports the unique pedagogy required to deliver such a programme.

(4) Admission Policy and Procedure for 2011-13 for Two Year Master of Arts Program

4.1 The admission process for Master of Arts Program for the batch of 2011-13 will be conducted under the direction of the Admission Committee constituted by the University for School of Liberal Studies.

4.2 Total Number of Seats for admission in each of the Branch– 30

4.3 Statutory Reservation: For candidate from Indian States and UT’s – for Scheduled Caste, Scheduled Tribe and Physically Challenged as per rules, which is SC 7%, ST 15% and 3% in each category.

(5) The School

The School of Liberal Studies, the constituent School of Pandit Deendayal Petroleum University launched in 2009 its undergraduate program in Liberal Studies. Students get a chance to learn courses like Communication Skills, Basic Science, Social Sciences, Management, Humanities and Performing Arts and to develop their hidden potential. PDPU has excellent infrastructure, residential facilities and stimulating environment to support the all round development of the students.

Liberal Studies is not just about merely teaching a subject to the students but to provide an atmosphere where students acquire a love for learning a subject and subsequently apply their knowledge in their pursuits. It emphasizes on integrated development in teaching, experiential learning and overall grooming of the students in areas of leadership, teamwork, communication skills, thinking skills and being a responsible global citizen to cater to the needs of the diverse world of work. It has been taught in world-renowned universities of North America and Europe for over 100 years on the same campus alongside Engineering and Management Schools to provide interdisciplinary learning opportunities to students.

To carry forward its vision of imparting quality education to promising future leaders of the nation, SLS announces Two-Year Masters in:

- (1) Political Science (International Relations)**
- (2) Public Administration (*With specialization in Governance and Public Policy*)**
- (3) English Literature**

Students would study research driven courses from scholars and experts.

(6) Eligibility and Selection Criteria: Candidate must have Bachelor's Degree in any discipline under 10+2+3 or 10+2+4 pattern of education from any recognized University.

(7) Selection Procedure:

7.1 Written Test: An entrance test conducted on **25th June 2011** will evaluate the applicant's competence in the following areas: General Knowledge, Literature/ Political Science/ Public Administration (Please note: General Knowledge section would be common and the rest of the exam would be subject-specific based on the MA program that the student has applied to). The test will have 70 multiple choice type questions to be answered in 60 minutes and Essay question in 30 minutes. The detailed guidelines on Written Test will be published on website shortly. All Candidates are advised to visit the website on regular basis. Written Test will be conducted only at Pandit Deendayal Petroleum University, Raisan (Gandhinagar), Gujarat 382 007.

7.2 Selection Matrix: The following selection criteria along with their weightage will be used in selecting the candidates for offering the admission to the MA program:

Criteria	Marks
Multiple Choice Entrance Test	70
Essay	30
Total	100

(8) Seat Allocation:

8.1 Reservation: Seat allocation to the various categories (SC, ST and general) in accordance with the Government rules. Candidates are required to produce caste certificate in authorized translation (Hindi or English). Seats not filled-in under any reserved category will be allotted to the general category.

(9) Admission Process:

9.1 Candidates eligible as per clause 6 may apply.

9.2 The application form may also be downloaded from PDPU website at <http://www.pdpu.ac.in> and submitted along with the DD of Rs. 1200 in favour of 'Pandit Deendayal Petroleum University', payable at Ahmedabad.

9.3 Application on prescribed form complete in all respects for above courses should be submitted either in person or by post on or before the due date.

The duly filled out Application Form must be sent to the following address along with the application fee of Rs. 1,200:

***Convenor, Admission Committee (MA)
School of Liberal Studies, Pandit Deendayal Petroleum University
Raisan (Gandhinagar), Gujarat 382 007***

The Application Fee is non-refundable and no correspondence on this subject will be entertained. The duly filled application form must be sent to by registered post, or through DTDC courier. The University has tie-up with DTDC courier and application packet sent through DTDC is delivered to the University on daily basis.

9.4 The applicants to all courses under various reserved category must submit along with application form an attested photocopies of the certificate of verification of the reserved Category issued by the competent authority. These certificates should be in English authorized translation.

9.5 The last date for receiving the application form is 23rd June 2011.

9.6 Admit Card: The application form will have two Admit cards. Admit card A will be sent back along with the application form and Admit Card B will be retained with students for the admission process. Candidates are required to obtain the card by taking a printout and/or receiving a copy of the same in the candidate's e-mail account as per the procedure prescribed on the website www.pdpu.ac.in

9.7 Acknowledgement of Application Form: The receipt of Application form from candidates will be notified by email and list published as per the procedure prescribed on the website www.pdpu.ac.in under School of Liberal Studies Section

9.8 The written test will be conducted on **25th June 2011** at Gandhinagar center.

(10) Test Administration:

10.1 Candidates are to report at the venue at least 45 minutes before the scheduled time of the commencement of the test.

10.2 No candidate shall be admitted 15 minutes after the commencement of the test. Also no extra time will be granted for completing the test.

10.3 For candidates who are unable to write because of temporary or permanent disability, writer will be available. The request for such should be made in advance.

10.4 Candidates shall bring the following when reporting at the test Center:

- **Documents:** Admit Cards & Proof of payment of application form fee. (Copy of demand draft submitted)
- **Writing Materials:** Ball Point Pen, HB Pencils, Eraser, Sharpener

(11) NOTE (Instructions for Written Test):

- The candidate shall be provided a sealed Question Booklet and an Answer Sheet.
- Please do not open the Question Booklet until announced.
- Please fill up the necessary information in the space provided on the cover of the Question Booklet and the Answer Sheet before commencement of the test.
- The applicants are to sign the attendance sheet during the test duly endorsing the Question Booklet series as given on the Question Booklet and other details.
- The Admit Card of the candidate shall be signed by the Test Center-In charge/invigilator during the test. This will act as proof of the candidate's appearance in the test. Please ensure that all the Admit Cards (A & B) are duly signed by you and the invigilator.
- The duration of the test is 1½ hours. There are 70 questions. All questions are compulsory. Each question has four options marked (1), (2), (3) and (4).

- Answers are to be marked on the Answer Sheet, which will be provided separately. Choose the correct option and darken the circle completely, corresponding to (1), (2), (3) and (4) against the relevant question number. Use only HB Pencil to darken the oval for answering.
- Please do not darken more than one circle against any question, as scanner will reject the answer. If you wish to change any answer, erase completely the one already marked and darken the fresh oval with an HB pencil.
- Each question carries one mark. There shall be **NO** Negative Marking for wrong answers. However, it is candidates' responsibility to make certain that s/he understands and follows the directions for completing Answer Sheet.
- All applicants submitting Application Forms along with requisite payment by the due date will be given Application Numbers. Applicants may confirm their Roll Numbers and Test Center allotted from the website www.pdpu.ac.in under School of Liberal Studies section.
- The candidates must make their own arrangements for reaching the School premises in time for written exam. All expenses for attending written exam are to be borne by the candidates.
- Based on the performances in written test, the merit list will be put up on the website on **30th June 2011**.
- The selected candidates are required to complete Admission formalities, fees collection & enrollment by **4th July 2011** to secure admission.
- If a selected candidate fails to secure admission as mentioned in the above point, the admission offer will stand cancelled and the seat falling vacant will be offered to the waitlisted candidate.
- If at any stage, the information provided by the candidate is found to be false, his admission shall be cancelled and he shall be debarred from applying for admission in School of Liberal Studies for the next two years.
- All communications by School of Liberal Studies for the admission process will be made through SLS website www.pdpu.ac.in. Candidates are strongly recommended to access the School's website on regular basis for admission updates.

(12) Important Dates:

Date	Event
Announcement	15 th May 2011
Last Date of Appl.	23 rd June 2011
Entrance Test	25 th June 2011
Merit List	30 th June 2011
Counseling	4 th July 2011

(13) Fee Structure:

PANDIT DEENDAYAL PETROLEUM UNIVERSITY						
Fee Structure for M.A						
Sr. No.	Particulars	Amount of Fees	No. of Terms	Total Fees During First Year	Total Fees During Second Year	Total Fees During the Course
1	Tuition Fee	20,000	2	40,000	40,000	80,000
2	Student Welfare Activity	3,000	2	6,000	6,000	12,000
3	Insurance Coverage	2,000	1	2,000	2,000	4,000
4	Alumni Membership Fee (One time)	2,000	1		2,000	2,000
5	Registration Fees	2,500	2	5,000	5,000	10,000
Total Fees				53,000	55,000	108,000
Deposit (Refundable/Adjustable)						
1	Caution Deposit (Refundable)	10,000				10,000
2	Library Deposit (Refundable)	3,000				3,000
	Total Deposit	13,000				13,000
Grand Total						121,000

** Each academic year is split in two semesters.*

Payment Notes:

- **Payment for Securing Admission:** The candidates who are offered admission can secure the admission only upon payment of the full fees of the first semester

- In the matter of interpretation of Admission Policies and Procedures, the decision of the Admission Committee shall be final and binding on the candidates. The Admission Committee is authorized to resolve issues that are not covered in the Admission Policies and Procedures mentioned above, on the merit of the cases, and implement the same.

(14) Other Important Information:

- All communications by School of Liberal Studies for the admission process will be made through SLS website www.pdpu.ac.in. Candidates are strongly recommended to access the School's website on regular basis for admission updates.
- The admission will be given to only those candidates who satisfy the eligibility criteria and other conditions specified in the SLS Information Bulletin and who produce the required certificates/documents in original, thus clearly fulfilling the requirements.
- The School of Liberal Studies Admission Committee reserves the right to cancel any admission that has been given inadvertently by the Admission Committee or admission is taken by the candidate on the basis of incorrect/ Insufficient information.
- If Admission Committee is convinced that a certain candidate has been wrongly admitted, the admission shall be cancelled with the approval of the Chairman, Admission Committee. In such an event the fees shall be refunded.
- If, due to any administrative or other reason, the School of Liberal Studies Admission Committee cancels the allotment of seat made to any candidate, the entire fee (except application form fee) collected will be refunded.
- On admission, the candidate will have to deposit his original documents along with one attested copy (by a Gazetted Officer/Head of the Institution last attended) required for admission with the SLS Admission Committee for verification

M. A. in PUBLIC ADMINISTRATION (WITH SPECIALISATION IN GOVERNANCE AND PUBLIC POLICY)

Paper Code	Paper	Credits¹	Paper
<u>M. A. PART - I</u>			
<u>SEMESTER - I</u>			
PA011CR	Principles of Public Administration	4	Core
PA012CR	Structure and Processes of Indian Administration	4	Core
PA013CR	Administrative Thinkers	4	Core
PA014CR	Personnel Administration with Reference to Government of India	4	Core
PA015CR	Economic and Financial Administration in India	4	Core
<u>SEMESTER - II</u>			
PA021CR	Bureaucracy and Organization	4	Core
PA022CR	State Government and Administration	4	Core
PA023CR	Development Administration in India	4	Core
PA024CR	Administrative Challenges and Reforms	4	Core
PA025CR	Research Methodology	4	Core
<u>M. A. PART - II</u>			
<u>SEMESTER - III</u>			
PA031CR	District Administration	4	Core
PA032CR	Administrative Law and Policies	4	Core
PA033CR	Public Policy – Themes and Approaches	4	Core
PA034CR	Project Work – I (Topics from Central, State or Local Administration)	5	Core
<u>Elective Papers – Any TWO of the following FOUR</u>			
PA131EL	Public and Non-Profit Management	4	Elective
PA132EL	Social Accountability and Governance	4	Elective
PA133EL	Political Economy of Rural Development in India	4	Elective
PA134EL	Management Information and Technology in Public Sector	4	Elective
<u>SEMESTER - IV</u>			
PA041CR	Public Policy Making in India	4	Core
PA042CR	Rural and Urban Local Governance in India	4	Core
PA043CR	Environmental Policy Analysis	4	Core
PA044CR	Project Work - I (Topics being covered from the Public Policy Perspectives)	5	Core
<u>Elective Papers – Any TWO of the following FOUR</u>			
PA141 EL	Multiculturalism, Public Policy and Problem Areas	4	Elective
PA142 EL	Policy, Government and Governance	4	Elective
PA143 EL	Crisis and Disaster Management Policies	4	Elective
PA144 EL	ICT And E-Governance	4	Elective
		90	

¹ Each Paper carries 4 (Four) Credits, except the Two Project Work Thesis. A Maximum Credit Requirement is 90. In the Third and Fourth Semesters of Second Year the Seminar Credits are 5 each. The Project Work Report in the Fourth semester will be defended before the constituted Board.

MA IN POLITICAL SCIENCE (INTERNATIONAL RELATIONS)

MA Part I

Semester 1

1. Ancient and Medieval Western Political Thought
2. Comparative Politics: Concepts and Models
3. International Relations: Theory and Major Concepts
4. Indian Political System: Theoretical and Cultural Aspects
5. Social and Political Thoughts of Ancient and Medieval India

Semester 2

1. Modern Western Political Thought
2. Comparative Political Process
3. International Relations: Contemporary Challenges and Issues
4. Indian Political Systems: Processes and Problems
5. Social and Political Thought of Modern India

MA Part II

Semester - 1

1. Contemporary Political Theory
2. Theory of Public Administration: Concepts and Issues
3. Contemporary Issues in International Law - 1
4. International Organization - 1
5. Indian Foreign Policy - 1

Semester - 2

1. Contemporary Political Theory
 2. Contemporary Issues in International Law - 2
 3. International Organization - 2
 4. Indian Foreign Policy - 2
 5. Conflict Resolution and Peace: Issues and Challenges
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MA IN ENGLISH LANGUAGE AND LITERATURE

MA Part I

SEMESTER - 1

- Paper 1 – Literature in English, 1550-1660
- Paper 2 – Literature in English, 1660-1798
- Paper 3 – Literature in English, 1798-1914
- Paper 4 – Literature in English, 1914-2000
- Paper 5 – Critical Theories

SEMESTER – 2

- Paper 1 – Literature and the Visual Arts
- Paper 2 – Literature and the Theatre Arts
- Paper 3 – Literature and Film
- Paper 4 – Literature and Gender
- Paper 5 – Literature and Science

MA Part II

SEMESTER – 3

- Paper 1 – Literature and Psychoanalysis
- Paper 2 – Literature and Philosophy
- Paper 3 – Popular Literature
- Paper 4 – Children’s Literature
- Paper 5 – Major Critical Movements and Concepts

SEMESTER – 4

- Paper 1 – History of English Language
 - Paper 2 – American Literature
 - Paper 3 – Indian Writing in English
 - Paper 4 – English Language Teaching
 - Paper 5 – Comparative Literature
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